



**Cardiff
Metropolitan
University**

**Prifysgol
Metropolitan
Caerdydd**

JOB DESCRIPTION

Job Title:	Lecturer in Nutrition and Dietetics
Location:	Cardiff School of Sport and Health Sciences
Hours:	29.6 hours per week (0.8 FTE)
Tenure:	Permanent
Grade:	7 A/B
Salary:	£45,413 - £51,039 per annum pro rata
Accountable to:	Academic Team Lead Healthcare

Principal Duties and Responsibilities:

The post-holder will contribute to teaching on the BSc (Hons) Food Science and Nutrition, BSc (Hons) Human Nutrition and Dietetics, with the potential to contribute to the MSc Advanced Practice.

They will have a flexible approach to the development, organisation, and delivery of teaching and will participate in research and innovation activities across programmes. The combined areas of teaching will be in nutrition and food science, could include nutrition micro and macronutrient topic content, contemporary nutrition and public health population and lifecycle nutrition. The post-holder will be required to engage with students from a range of discipline areas. The post-holder will be a AfN registered Nutritionist (RNutr).

The post-holder will deliver specialist content via lectures, tutorials, seminars and practical classes. They will support students as a personal tutor and supervise undergraduate and postgraduate research projects and engage with the technology-enhanced learning agenda.



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ROLE PROFILE

Principal Duties and Responsibilities:

Teaching and learning support

- Supervise undergraduate and postgraduate research students.
- Design teaching material and deliver either across a range of modules or within a subject area.
- Use appropriate teaching, learning support and assessment methods.
- Supervise student projects, and/or e.g. field trips and, where appropriate, placements.
- Identify areas where current provision is in need of revision or improvement.
- Contribute to the planning, design and development of objectives and material.
- Set, mark and assess work and examinations and provide feedback to students.

Research and scholarship

- Lead research and/or innovation proposals and projects with the potential to generate income, to manage project deliverables, deliver outputs and secure impact.
- Work with university stakeholders to identify sources of research funding and lead the process of securing funds.
- Manage the delivery of individual and/or collaborative research projects to time and on budget.
- Apply knowledge acquired from research and innovation as well as scholarship to learning and teaching, and appropriate external activities.
- Lead the design and production of peer-reviewed publications and/or practitioner outputs, and/or disseminate research findings using other appropriate media.
- Make presentations at local, national and international academic and/or practitioner conferences or exhibit work in other appropriate events.

Communication

- Routinely communicate complex and conceptual ideas.
- Disseminate conceptual and complex ideas to a wide variety of audience.

Liaison and networking

- Participate in and help develop internal and external networks for the benefit of Cardiff Metropolitan University in the areas of teaching and research such as:

- Leading and developing internal networks for example by chairing and participating in School and Institutional committee.
- Leading and developing external networks for example with external examiners and assessors.
- Developing links with external contacts such as other educational bodies, employers, and professional bodies to foster collaboration.

Managing people

- Mentor colleagues with less experience and advise on personal development.
- Depending on the area of work, could be expected to supervise the work of others.

Teamwork

- Act as a responsible team member, leading where agreed, and develop productive working relationships with other members of staff.
- Collaborate with colleagues to identify and respond to students' needs.

Pastoral care

- Could be expected to act as a module tutor.
- Be responsible for the pastoral care of students within a specified area.
- Deal with standard problems and help colleagues resolve their concerns about progress in research.

Initiative, problem-solving and decision-making

- Assess, interpret and evaluate outcomes of research.
- Identify the need for developing the content or structure of modules with colleagues and make proposals on how this should be achieved.
- Develop ideas promoting the subject and/or research areas.
 - e.g. Develop ideas and find ways of disseminating and applying the results of research and scholarship.
 - e.g. Responsibility for the design and delivery of own modules and assessment methods.
 - e.g. Collaborate with colleagues on the implementation of assessment procedures.
 - e.g. Advise others on strategic issues such as student recruitment and marketing.
 - e.g. Contribute to the accreditation of courses and quality control processes.

Planning and managing resources

- As module leader or tutor, co-ordinate with others (such as support staff or academic colleagues) to ensure student needs and expectations are met.
- Manage projects relating to own area of work.
- Participating in developing ideas for generating income.

Sensory, physical and emotional demands.

- Balance the pressures of teaching and administrative

demands and competing deadlines.

Work environment

Within the context of Cardiff Metropolitan University's H&S policy, depending on area of work and level of training received, may be expected to conduct risk assessment and take responsibility for the health and safety of others.

Expertise

- Possess sufficient breadth or depth of specialist knowledge in the discipline to develop teaching and/or research programmes and the provision of learning support.
- Use a range of delivery techniques.
- In-depth understanding of own specialism to enable the development of new knowledge and understanding both within the field, and through application.

Standard Notification

These guidelines are provided to assist you in the performance of your role. The university is a dynamic organisation; therefore, changes may be required from time to time. Any changes will be made in consultation with the post-holder. The Summary of Duties and Responsibilities is not intended to be an exhaustive list of tasks performed. Other associated tasks are likely to be performed as directed by the line manager.

The University is committed to the highest ethical and professional standards of conduct. Therefore, all employees are expected to have due regard for the impact of their personal behaviour and conduct on the University, students, colleagues, business stakeholders and our community. Each employee must demonstrate adherence to our Code of Professional Conduct. In addition, all employees should have particular regard for their responsibilities under Cardiff Metropolitan University's Equalities, Financial, Environmental and sustainability, People Services and Health and Safety policies and procedures.



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PERSON SPECIFICATION

Job title: Lecturer in Nutrition and Dietetics

Unit/School: Cardiff School of Sport and Health
Sciences

*Key

A - Application form

I - Interview

P - Presentation

FACTORS	ESSENTIAL AND DESIRABLE CRITERIA	ASSESSED BY		
		A*	I*	P*
Education and Qualifications (Essential)	A good honours degree.	√		
	The ability to gain a doctoral-level qualification.	√		
	Association for Nutrition (AfN) registration (RNutr)	√		
	Ability to achieve Fellow Status as part of the Higher Education Academy's Professional Recognition scheme, within a 3-year period.	√		
Education and Qualifications (Desirable)	An earned doctoral-level qualification.	√		
	Fellow Status as part of the Higher Education Academy's Professional Recognition scheme.	√		
	Postgraduate qualification related to a specialist area of dietetic practice e.g., Renal, Paediatrics, Sports Nutrition	√		
	Health and Care Professions Council (HCPC) Registration as a Dietitian	√		

Knowledge (Essential)	A good level of knowledge relevant to the subject and professional area and placement provision.	√	√	
	Evidence of undertaking continuous professional development (CPD).	√		
	A sound understanding of pedagogy	√	√	√
	A sound understanding of research / enterprise and scholarly activity	√	√	√
	Understanding of the role of the academic as a mentor / role model for professional leadership and behaviours.		√	
Knowledge (Desirable)	An understanding of the role of innovation and technology in education and in clinical practice	√	√	√

Skills and Abilities relating to role (Essential)	Ability to develop teaching and / or research programmes and the provision of learning support.	√	√	
	Ability to design teaching and learning material.	√	√	
	Ability to employ appropriate assessment methods.	√	√	
	Ability to support the development of research objectives, projects or proposals.	√	√	
	Ability to employ appropriate methods for disseminating research findings.	√	√	
	Ability to contribute to the achievement of the School Development Plan and the development of other school activities.		√	
	Ability to undertake administrative duties in an accurate and timely fashion.	√	√	
	Ability to plan workloads and projects and manage resources effectively.	√	√	
	Ability to identify areas for improvement and to use initiative and problem-solving skills to improve performance.		√	
	Ability to take responsibility for a number of key areas such as module tutor, research supervision at undergraduate level.		√	
	Ability to communicate and disseminate complex and conceptual ideas in a variety of ways – presentations at conferences reports on findings, publications, feedback.	√	√	√
	Ability to develop productive working relationships as part of a professional team	√	√	
	Ability to work collaboratively on research projects through the development of appropriate partnerships	√	√	
	Ability to act as a patient and population health advocate.		√	
	Ability to demonstrate own professional values and how they empower health students to navigate the complex challenges they face	√	√	

Skills and Abilities relating to role (Desirable)	Ability to develop teaching and / or research programmes and the provision of learning support through the medium of Welsh	√		
Experience paid / unpaid (Essential)	Experience of teaching / research or equivalent.	√		
	Experience of working with others in a supervisory / guiding / supporting / mentoring capacity.	√	√	
	Experience in clinical leadership in a professional context, and in applying creativity in developing learning opportunities and support for others	√	√	√
Experience paid / unpaid (Desirable)	Experience of recent clinical training of student dietitians	√	√	
	Experience of teaching in Higher Education.	√		
	Experience in research and/or enterprise and innovation work	√	√	
Other Requirements (Essential)	Ability to demonstrate a commitment to Equality and Diversity, Health and Safety, Quality Standards.		√	
Welsh Language Skills (Desirable) For the full skill descriptions, please visit our staff recruitment website.	<u>Listening, Reading, Speaking, Writing</u> A1 - Beginner Can understand and use familiar everyday expressions and very basic phrases in Welsh.	√		